

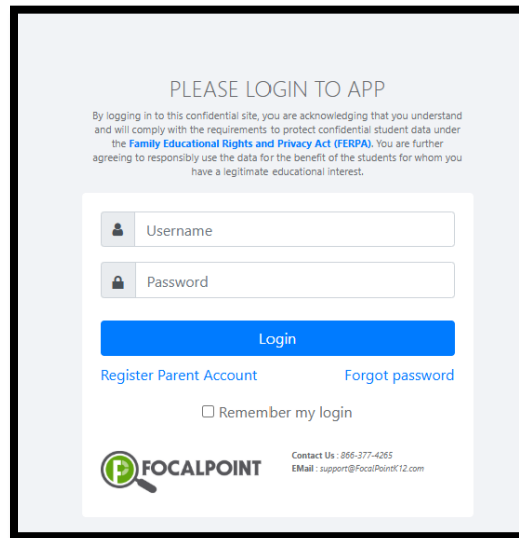
LENS™ User Guide & Updates

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Logging into the LENS™ Platform

To access your MSAA assessment reports and dashboards, log in using your existing [LENS™](#) username and password at the provided login page. New users will receive a system-generated welcome email to set up their credentials.



PLEASE LOGIN TO APP

By logging in to this confidential site, you are acknowledging that you understand and will comply with the requirements to protect confidential student data under the [Family Educational Rights and Privacy Act \(FERPA\)](#). You are further agreeing to responsibly use the data for the benefit of the students for whom you have a legitimate educational interest.


Username

Password

Login

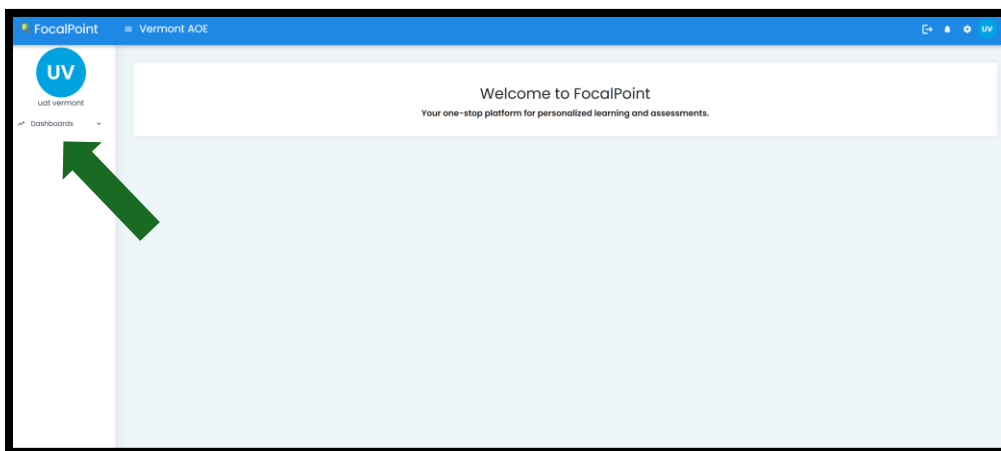
[Register Parent Account](#) [Forgot password](#)

Remember my login

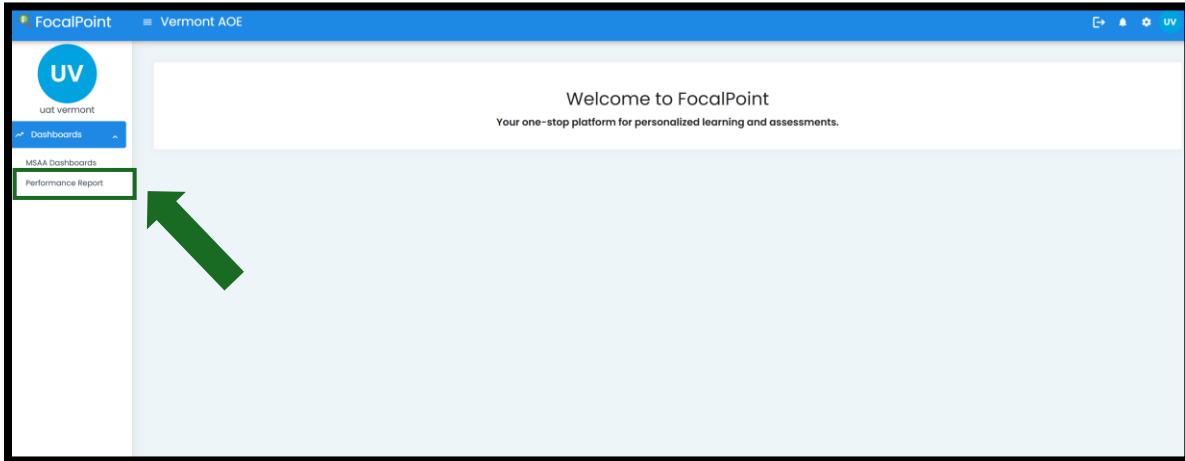
 **FOCALPOINT** Contact Us : 866-377-4265
EMail : support@FocalPoint12.com

Accessing Familiar Performance Reports

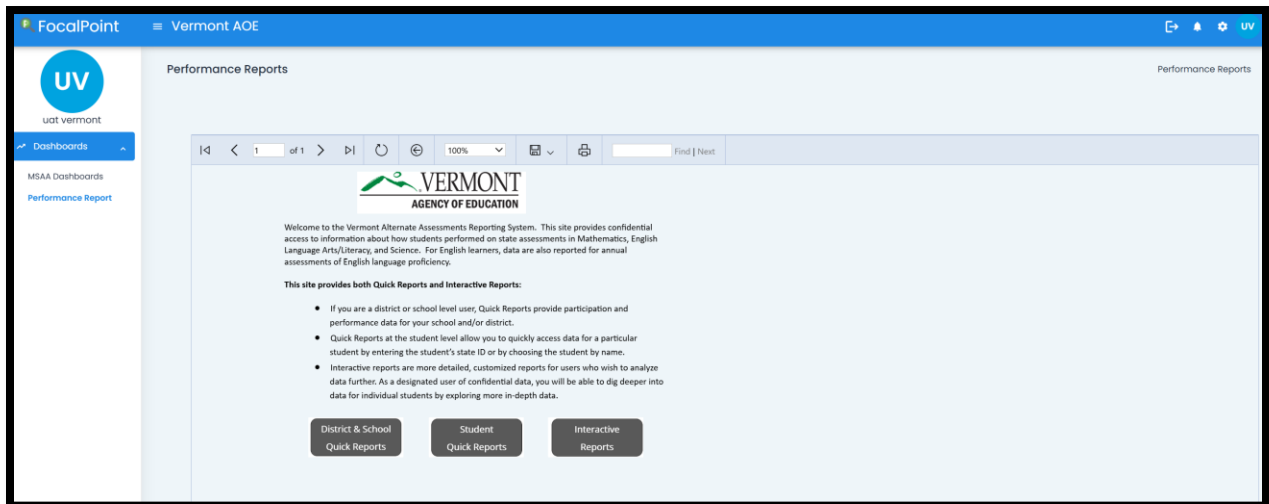
After logging into the LENS™ Platform, select **Dashboards** from the menu on the left-hand side of your screen.



Next, choose **Performance Report** from the dropdown options. This will take you directly to the reports you've previously (i.e., last year) accessed.

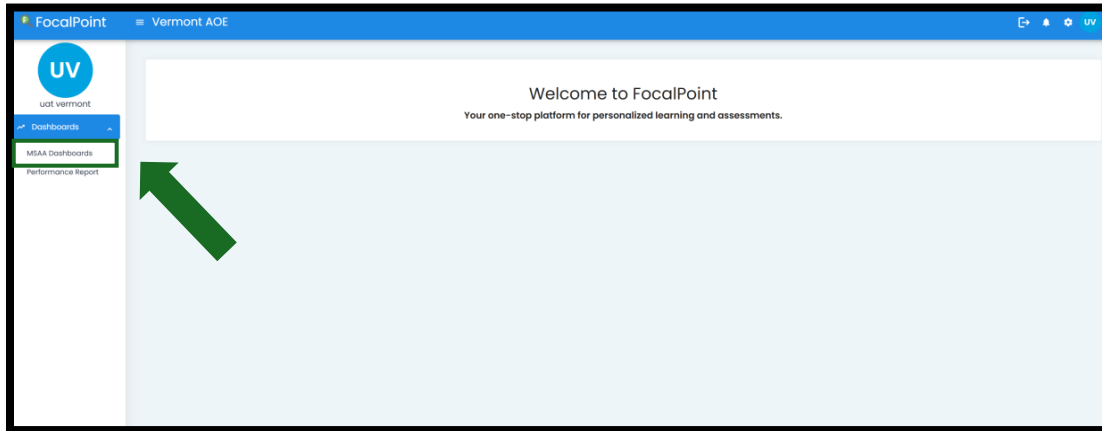


You will then see the **Performance Reports** homepage, where you can access the familiar district-level and student-level reports, as well as interactive reports.

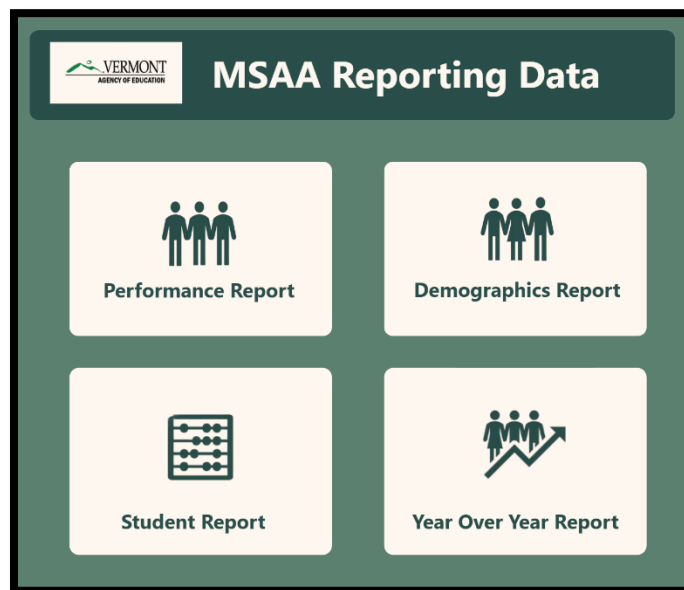


Accessing the New MSAA Dashboards

From the **Dashboards** dropdown menu, select **MSAA Dashboards** to access the newly added dashboards designed specifically for detailed MSAA reporting.



You will then see the **MSAA Reporting Data** homepage, providing access to four interactive tiles or dashboards: Performance Report, Demographics Report, Student Report, and Year Over Year Report.



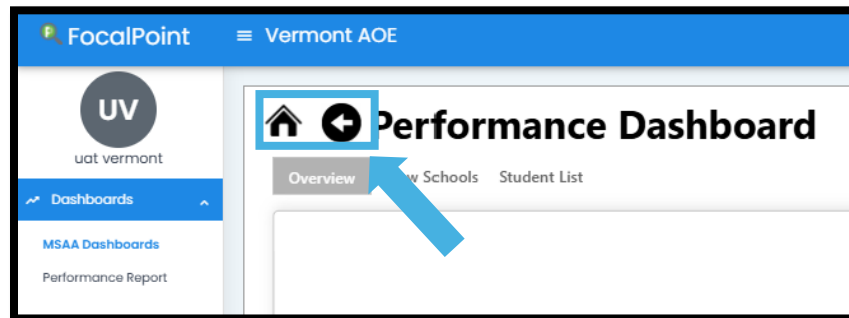
Using Universal Filtering and Viewing Features

All MSAA dashboard reports (Performance, Demographics, Student, and Year Over Year) share common filtering and viewing features to help you customize your data analysis.

Navigating Between Dashboards

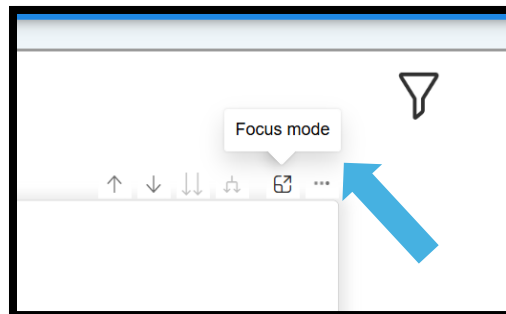
Use the **Home icon** to return to the main MSAA Reporting Data landing page at any time.

Use the **Back arrow** to return to the previous screen or dashboard view you were working in.



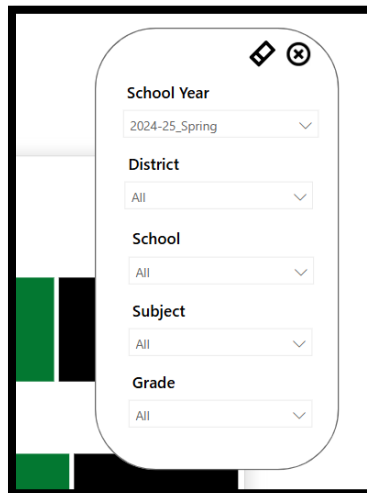
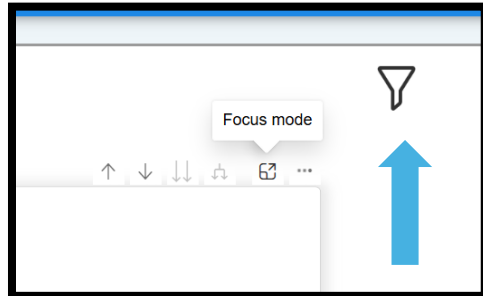
Focus Mode (Zoom into a Visualization)

Click the **Focus mode** icon to zoom into any individual data visualization for enhanced viewing and analysis.



Universal Filter Tool

Click the **filter** icon located in the upper-right corner of each report. This will open a menu allowing you to filter data by specific criteria, including School Year, District, School, Subject, and Grade.

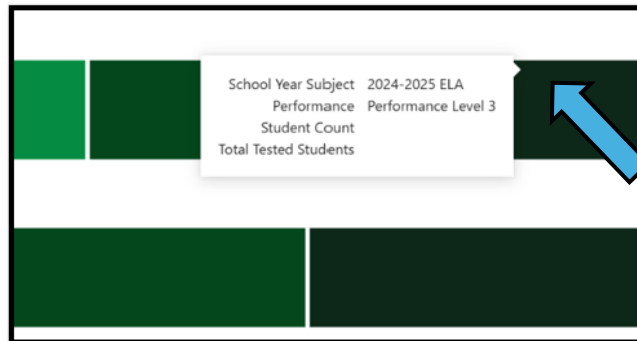


Exploring Drill-Through Views

To get more detailed insights from any visualization, use the **drill-through feature** available on all interactive charts.

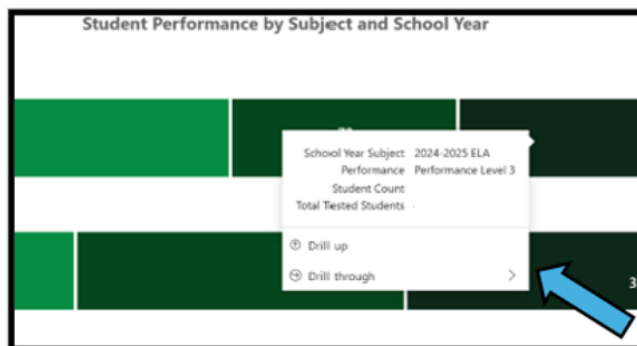
Step 1 – Hover on a Data Block

Hover over or right-click any performance level block within the chart. After a brief pause, a tooltip will appear displaying detailed counts and percentages.



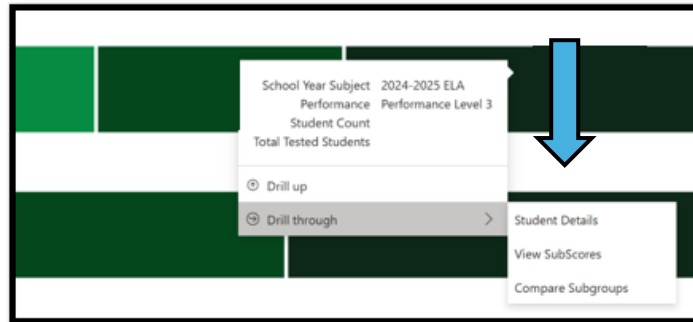
Step 2 – Additional Drill Options will Appear

Click to **Drill through** to open additional views.

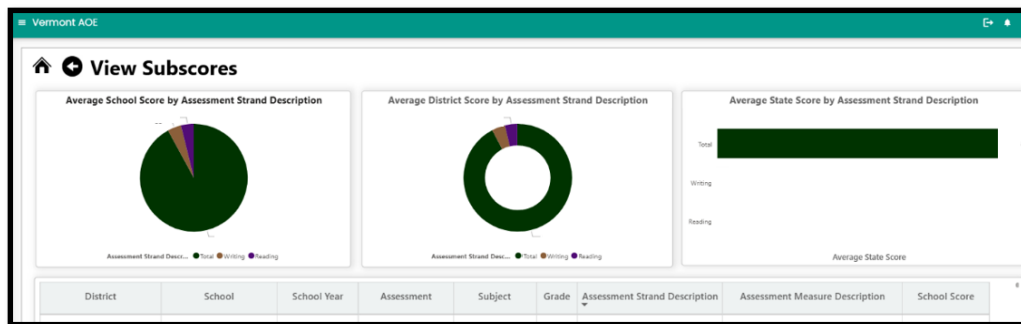


Step 3 – Deeper Data Dives

From the drill-through menu, click on **“Student Details”**, **“View Subscores”**, or **“Compare Subgroups”** to further explore the information within that performance level.



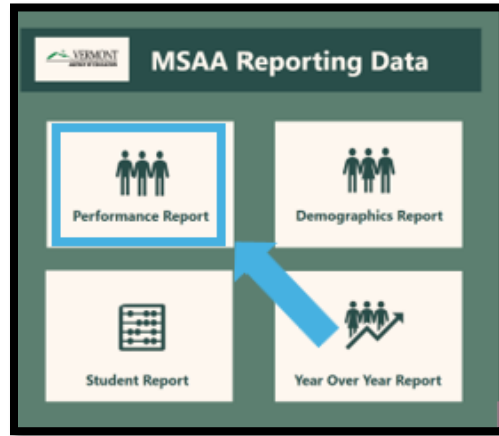
- **Student Details:** Table providing student demographic, enrollment, and test information.
- **View Subscores:** Provides breakdowns by assessment strands.



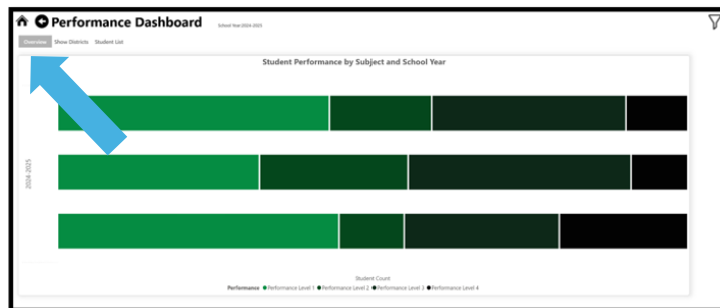
- **Compare Student Groups:** Allows you to disaggregate by a student group and demographic information.

Navigating the MSAA Performance Dashboard

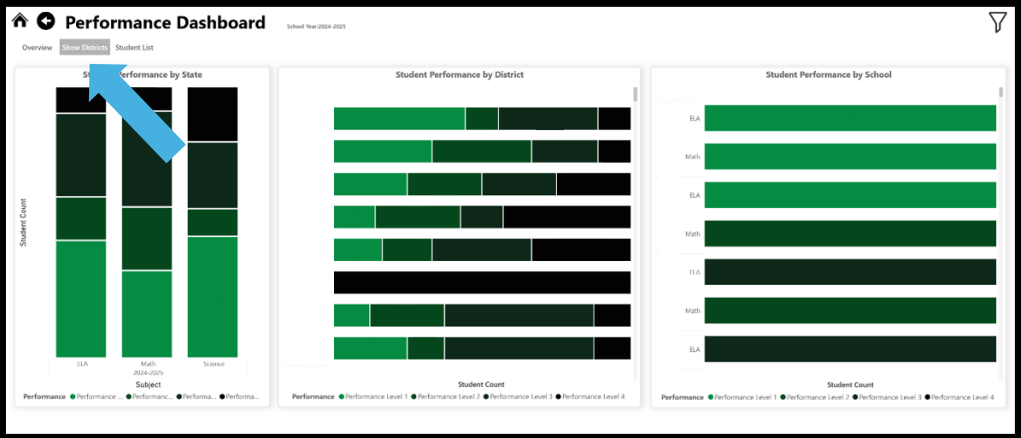
To access detailed student performance data, click on the **Performance Report** dashboard option.



You will then arrive at the **Performance Dashboard Overview**. This view provides an overall summary of student performance by subject and school year, categorized by performance levels.

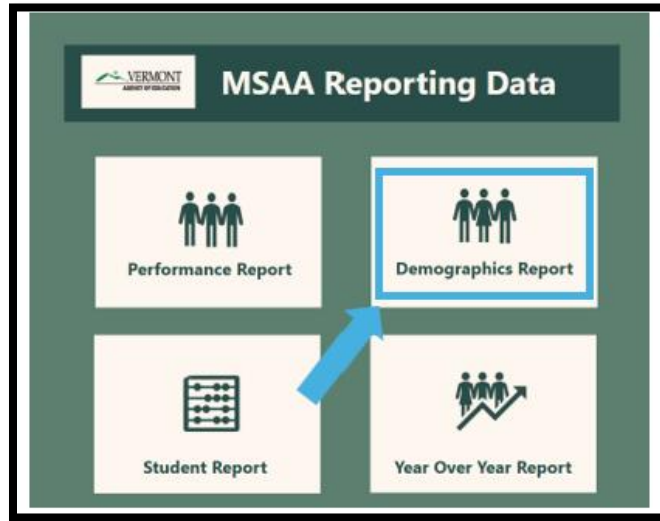


For more detailed data, select the **Show Districts** tab. Here, you can review student performance across the state, by district, and at individual schools.

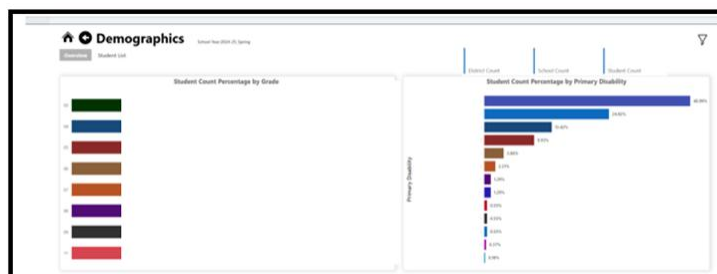


Navigating the Demographics Report

From the **MSAA Reporting Data** homepage, select **Demographics Report** to access detailed student demographic information.

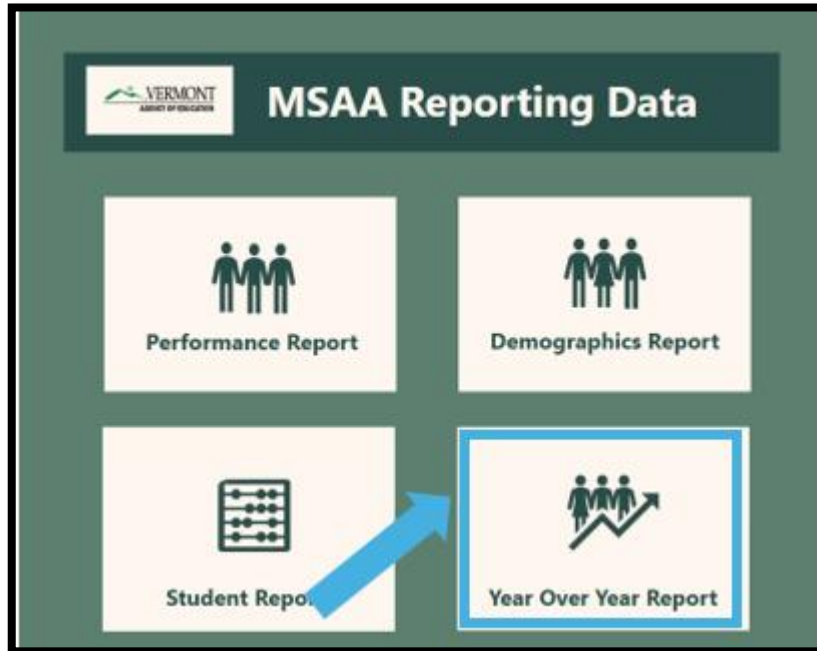


The **Demographics Dashboard** provides insights into student count percentages by grade and primary disability. Each colored bar is interactive, clicking a 'bar' filters and updates the corresponding data across the dashboard.

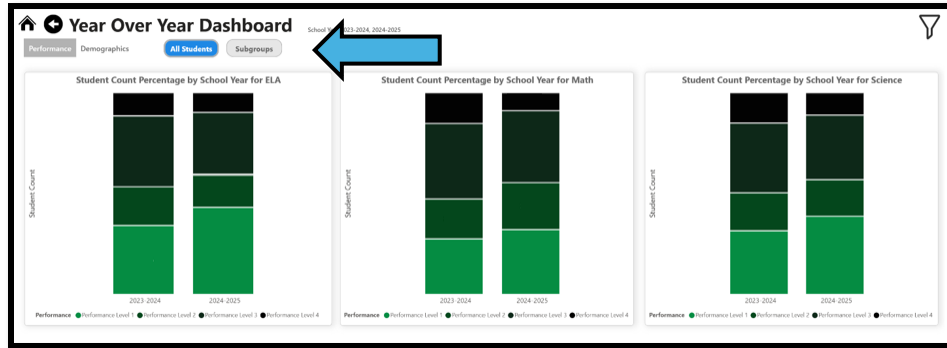


Accessing the Year Over Year Report

From the **MSAA Reporting Data** homepage, select the **Year Over Year Report** option to analyze and compare student performance across multiple school years.



The **Year Over Year Dashboard** provides comparative views of student performance in ELA, Math, and Science (available for certain grades only) for two consecutive school years, helping you identify performance trends and growth patterns. This filter icon can be used to filter year over year data by specific criteria, such as District, School, Subject, and Grade.



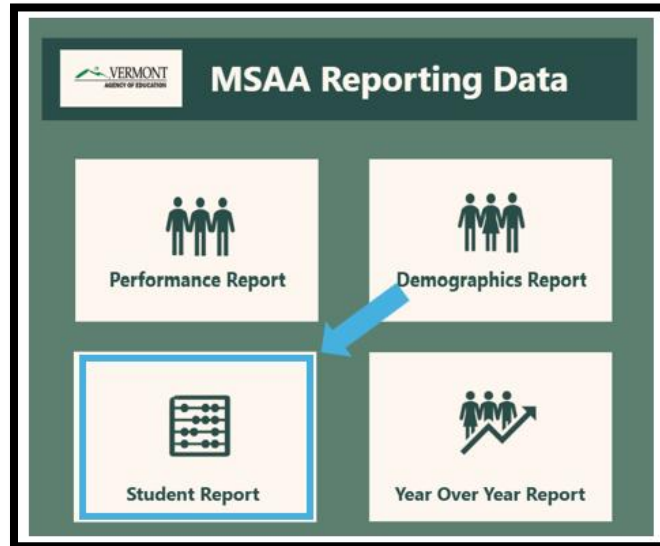
Filtering by Student Subgroups

Within the **Year Over Year Dashboard**, click the **Subgroups** option to refine your analysis based on specific student demographics and characteristics.



Accessing the Student Report

From the **MSAA Reporting Data** homepage, select **Student Report** to access detailed individual student-level data.



The **Student Dashboard** allows you to select specific districts, schools, school years, grade levels, and individual students to generate detailed reports for targeted analysis.

